



SANE Certification Commission (SCC) Decision Appeal Form



SANE/SAE Certification Appeals Process:

This form is provided for certified SANEs who wish to appeal a decision made by the SANE Certification Commission (SCC) regarding their certification status. Appeals must be submitted within one month (30 days) after receiving the decision subject to appeal.

Submission Instructions:

- Complete this form and attach all relevant documentation.
- On a separate document, detail the nature of your appeal by addressing the following:
 - **Grounds for Appeal:** Describe the decision made by the SCC that you are appealing (e.g., denial of certification, certification renewal, or reinstatement). Explain why you believe the decision was unjust, erroneous, or in violation of established certification criteria and procedures.
 - **Evidence and Documentation:** Attach any relevant evidence or supporting documentation to substantiate your appeal claims. Include dates, specific details, and any correspondence related to the decision.
 - **Desired Outcome:** State what outcome you are seeking with this appeal (e.g., certification granted, renewal approved, reinstatement allowed).
 - **Additional Comments:** Provide any additional information or comments that you believe are relevant to your appeal.
- Submit the completed form and attachments to the SANE/SAE Certification Commission (SCC) Liaison by email: sane@oregonsatf.org

Personal Information	
Name (First, Last)	
Address	
Phone Number	
Email Address	

Declaration and Signature

I hereby declare that the information provided in this appeal form and the attached documentation is accurate and truthful to the best of my knowledge. I understand that the decision of the Appeals Committee will be final.

Signature: _____ Date: _____