**COLLABORATION CHECKLIST**

**FOR COLLEGE CAMPUSES**

### BEFORE SERVICE PROVISION
- Create a list of partner organizations. Find contacts.
  - Advocacy Agencies (Community-Based, Tribal, Culturally-Specific)
  - Police/Law Enforcement
  - DA and DAVAP
  - SANE Exams + Medical Care
- Seek cross-training: offer training, offer resource packets for them to share with students, ask for resources + information in return.
- Consider establishing MOUs for service provisions.

### DURING SERVICE PROVISION
- Make referrals to partners and use warm hand-offs where appropriate.
- Share your process and any updates pertinent to intersecting partners (while maintaining confidentiality and privacy).
- Consider inviting pertinent partners to BIT/CARE/Title IX Team meetings, as appropriate.

### DURING SERVICE PROVISION
- Review successes and challenges of collaboration; revise MOUs as needed.
- Invite partners to be part of your feedback and structural review processes when making periodic changes to policies and procedures, or doing case reviews (while maintaining confidentiality and privacy).

### ONGOING COLLABORATION & SUPPORT
- Keep in touch with contacts regularly; keep contacts apprised of personnel changes on campus.
- Invite partners to be part of campus events, especially during awareness and prevention campaigns and events.
- Cross-promote events and campaigns hosted by community partners to your campus.

Visit [www.oregonsatf.org](http://www.oregonsatf.org) or email taskforce@oregonsatf.org for more information.

Please be advised that although we update our resources on a continual basis, as research and new data become available, certain portions of content may become temporarily outdated. Nothing in this resource serves as legal advice.

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